



APPLICATION FOR EMPLOYMENT

GENERAL INSTRUCTIONS

To be considered for employment, application must be completed in its entirety and signed. This company hires only U.S. citizens and lawfully authorized alien workers. If a conditional offer of employment is made, you will be required to provide proof of citizenship or authorization to work in the U.S. Please notify the company in advance should you need special disability accommodations. Application may be faxed to 850-230-9244 or mailed to PO Box 18829, Panama City Beach, FL 32417.

PERSONAL INFORMATION

NAME (LAST/FIRST/MIDDLE)

SOCIAL SECURITY NUMBER

CURRENT ADDRESS

CITY

STATE

ZIP

PREVIOUS ADDRESS

CITY

STATE

ZIP

PHONE

REFERRED BY

EMPLOYMENT DESIRED

POSITION

DATE AVAILABLE

SALARY DESIRED

FULL-TIME PART-TIME SUMMER TEMPORARY OTHER

CURRENTLY EMPLOYED?

YES NO

MAY WE CONTACT YOUR PRESENT EMPLOYER?

YES NO

HAVE YOU EVER APPLIED TO THIS CO.?

YES NO

WHEN

WHERE

HAVE YOU WORKED FOR THIS COMPANY?

YES NO

WHEN

WHERE

EMPLOYMENT HISTORY

Please list last three (3) employers, starting with most current

EMPLOYER

TELEPHONE

ADDRESS

SALARY

HRS PER WK

JOB TITLE AND DUTIES

EMPLOYMENT DATES

SUPERVISOR

REASON FOR LEAVING

EMPLOYER	TELEPHONE
ADDRESS	SALARY HRS PER WK
JOB TITLE AND DUTIES	
EMPLOYMENT DATES SUPERVISOR	REASON FOR LEAVING
EMPLOYER	TELEPHONE
ADDRESS	SALARY HRS PER WK
JOB TITLE AND DUTIES	
EMPLOYMENT DATES SUPERVISOR	REASON FOR LEAVING

EDUCATION HISTORY				
NAME AND LOCATION OF INSTITUTION	CREDITS EARNED	DEGREE	MAJOR	
HIGH SCHOOL	_____	_____	_____	_____
COLLEGE	_____	_____	_____	_____
COLLEGE	_____	_____	_____	_____
TRADE SCHOOL	_____	_____	_____	_____
TRADE SCHOOL	_____	_____	_____	_____

QUALIFICATIONS/SPECIALIZED TRAINING
Please list any job-related skills, certificates, licenses, honors, awards, or accomplishments

REFERENCES

NAME	ADDRESS	YRS KNOWN
_____	_____	_____
_____	_____	_____
_____	_____	_____

BACKGROUND INFORMATION

Have you ever been convicted of a felony or first degree misdemeanor? Yes No

If yes, what charges? _____

Where convicted? _____ Date of Conviction _____

Have you ever pled NOLO CONTENDERE or pled guilty to a crime which is a felony or a first degree misdemeanor? Yes No

If yes, what charges? _____

Where? _____ Date _____

Have you ever had the adjudication of guilt withheld to a crime which is a felony or a first degree misdemeanor? Yes No

If yes, what charges? _____

Where? _____ Date _____

NOTE: A "YES" answer to the above questions will not automatically bar you from employment. The nature, job relatedness, severity and date of the offense in relation to the position for which you are applying are considered.

CITIZENSHIP

Are you a U.S. citizen or are you legally authorized to work in the U.S.? Yes No

CERTIFICATION

I am aware that any **omissions, falsifications, misstatements, or misrepresentations** above may disqualify me for employment consideration and, if I am hired, may be grounds for termination at a later date. I understand that any information I give may be investigated as allowed by law. I consent to the release of information about my ability, employment history, and fitness for employment for employers, schools, law enforcement agencies, and other individuals and organizations to investigators, personnel staff, and other authorized employees of this company for employment purposes. This consent shall be effective during my employment if I am hired. I certify that to the best of my knowledge and belief all of the statements contained herein and on any attachments are **true, correct, complete, and made in good faith.**

Signature _____ Date _____